

## Frisco Square HOA Meeting Minutes

<b>Subject</b>	<b>Frisco Square HOA Meeting</b>	<b>Date</b>	<b>July 20, 2023</b>
<b>Facilitator</b>	David Rostcheck (President)	<b>Time</b>	8:00 pm
<b>Location</b>	Virtual (via Zoom)	<b>Scribe</b>	Cathy Scarince (Secretary)
<b>Attendees</b>	David Rostcheck (President), Barrett Jackson (Vice President), Cathy Scarince (Secretary)		
<b>Absent</b>	Leticia Rouser (At-Large), David Cameron (Treasurer)		

### Key Points Discussed and Action Items

No.	Topic	Action Items
	<b>Call to Order</b>	DR called the meeting to order at 8:03 pm.
	<b>Approval of Minutes</b>	CS motioned to approve the June 15 regular board meeting minutes. DR seconded. All approved – motion passed.
<b>Old Business</b>		
<b>1.</b>	<b>Financial</b>	June financials – non-restricted - \$156,396, restricted - \$20,392. Total = \$176,788. The Board discussed sweeping some of the non-restricted funds into the reserve fund and agreed it should be done. This will be discussed again and voted on at a future meeting when all directors are present.
<b>2.</b>	<b>Landscape</b>	Tree trimming still needs to be done. One quote has been received for \$10,750. Two more are forthcoming. The estimate to replace trees and shrubs is \$72,545. The decision to move forward with part or all of the replacement will be discussed at a future meeting.
<b>3.</b>	<b>Rental Rules Revisions</b>	The revision to the leasing rules is complete. CS will send out the final version to the leasing committee and the BOD. DR is looking for a vendor to manage the process. A meeting will be held prior to implementing the new rules so that residents fully understand the process. The new rules will also be publicized by HOA messenger, email, and letters to each resident.
<b>4.</b>	<b>Annual Meeting</b>	DR motioned to hold the annual meeting in September. CS seconded. All approved – motion passed. DR will ask DC to contact the library about renting a room for the meeting.
<b>5.</b>	<b>Property Violations</b>	DC will walk the neighborhood to identify non-compliant units and send out notices in the next few weeks. Residents will receive a warning first before any citations or fines are issued. The hot weather will be taken into consideration when setting compliance deadlines.

<b>New Business</b>		
<b>6.</b>	<b>Fire Suppression System</b>	Champion sent a list of items that need to be fixed in the riser rooms. It totaled \$5657. CS motioned to spend \$5657 from the reserve fund to make the repairs. DR seconded. All approved – motion passed.
<b>7.</b>	<b>Board of Director Elections</b>	BOD terms for DR and CS end this September. DR motioned to hold the elections for the two positions in October so that the annual meeting can be held in September. CS seconded. All approved – motion passed. CS will send out a message to the neighborhood about the upcoming elections.
<b>8.</b>		
<b>9.</b>	<b>2024 Budget</b>	DC will start working on the budget for 2024.
	<b>Adjournment</b>	DR motioned to adjourn the meeting. BJ seconded. All were in favor – motion passed. The meeting adjourned at 8:58 pm.

Minutes approved 8/17/23, prepared from notes taken 7/20/23.

  
 Cathy Scarince, HOA Board Secretary

