

Frisco Square HOA Meeting Minutes

Subject	Frisco Square HOA Meeting	Date	April 13, 2023
Facilitator	David Rostcheck (President)	Time	8:00 pm
Location	Virtual (via Zoom)	Scribe	Cathy Scarince (Secretary)
Attendees	David Rostcheck (President), Barrett Jackson (Vice President), David Cameron (Treasurer), Cathy Scarince (Secretary), Leticia Rouser (At-Large)		
Absent	N/A		

Key Points Discussed and Action Items

No.	Topic	Action Items
	Call to Order	DR called the meeting to order at 8:05 pm.
	Approval of Minutes	DR motioned to approve the March 9 regular board meeting and March 16 special board meeting minutes. CS seconded. All approved – motion passed.
Old Business		
1.	Financial	CS read the action outside the Board meeting to vote on and approve via email the retention of CPA Kevin Cavinaugh to prepare the 990 EZ form for the HOA taxes. DC will confirm with Cavinaugh that they are working on the HOA taxes.
2.	Landscape	DC will send Andrea with CMA the meeting minutes showing that the Board voted and approved the motion to pay for the new landscaping work from the reserve funds to ensure she pays the invoices from the correct fund. LR will contact Dallas Tree Service to get a quote to trim all trees in the neighborhood. Janet P had also volunteered to help out with this. DR will send a message to the neighborhood about making sure the downspouts are properly draining into the underground drains.
New Business		
3.	Dog Issues	CS read the action outside the Board meeting to vote on and approve via email the decision to send John Reading at 8250 Library a letter requiring that the dog that lives at his residence take an obedience class within 45 days of the receipt of the letter and warning that if this is not done, or if the dog is observed off-leash in the neighborhood again, it will be ordered to be removed from the neighborhood.
4.	Architectural Review Committee	One of the members of the ARC resigned, so a new one needs to be found. CS will send out a message to the neighborhood asking for volunteers to join the committee. The Board agreed we need to create some rules about the committee to determine the parameters of how the volunteers are chosen, how long they serve, and how the committee functions. It was suggested that after we find a replacement volunteer, we will ask the committee to come up with the rules.
5.	Social Committee	BJ volunteered to be the Board member in charge of the social committee and will reach out to the Social Directors, Steve and Lisa, to see if they have any ideas for any social functions for this year.
6.	Fire Protection	Now that the back flow preventers have been tested and passed for the year, CS will terminate Vetted's contract and hire Champion Fire Protection. CMA will be looped in to make sure we get proper insurance documents to CMA prior to them starting on site.

	Adjournment	DR motioned to adjourn the meeting. BJ seconded. All were in favor – motion passed. The meeting adjourned at 8:42 pm.
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Minutes approved 5/11/23, prepared from notes taken 4/13/23.



Cathy Scarince, HOA Board Secretary

