

## Frisco Square HOA Board Meeting Minutes

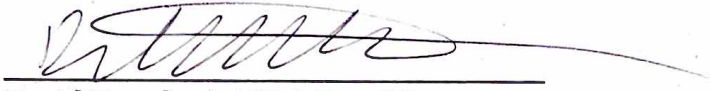
<b>Subject</b>	<b>Frisco Square HOA Meeting</b>	<b>Date</b>	<b>December 3, 2020</b>
<b>Facilitator</b>	Cleveland Antoine (VP)	<b>Time</b>	7:00 pm
<b>Location</b>	Virtual (via Zoom)	<b>Scribe</b>	David Rostcheck (Secretary)
<b>Attendees</b>	Tameca Miles (incoming President), David Rostcheck (incoming Secretary), Cleveland Antoine (current President/incoming VP), Janet Pollard (Treasurer), Sara Dunham (at-large), Crystal Reel (outgoing Secretary)		
<b>Absent</b>	None		

### Key Points Discussed and Action Items

No.	Topic	Action Items
1.	Call to Order	Cleve called the meeting to order at 7:00 pm.
2.	Old Business	<p><b>Tree transition on Clarkson:</b> 4 new trees were planted. 2 are doing well; 1 has already been replaced; 1 further may need to be replaced.</p> <p><b>Insurance bill:</b> has been paid</p> <p><b>Fire system:</b> Riser rooms and fire sprinklers have been serviced. Our liquid-based systems are aging and sometimes have leaks. As a strategic item for the upcoming year, the Board should research whether other system types are available and the possibility of changing systems over. This may need capital expenditure.</p>
3.	New Business	<p><b>Election results:</b> Crystal presented results of the 2020 HOA Board elections. New board members Tameca Miles assumes the role of President and David Rostcheck assumes the role of Secretary. Existing board members Cleveland Antoine, Janet Pollard, and Sara Dunham assume the roles of Vice-President, Treasurer and at-large, respectively. Crystal Reel's term is ending. Board members introduced themselves. General questions were raised about election procedures: Who is eligible to vote (owners, not renters) and how contact information is maintained (homeowners need to update their info with CMA themselves).</p> <p><b>Transition items:</b> Discussion of transition for the HOA email and website, distribution of riser room keys, adding Board members as Managers in HOA Messenger, transition of Secretary's records archives, and the HOA physical mailbox on Moore St.</p> <p><b>Annual meeting:</b> The Annual Meeting will take place on December 16<sup>th</sup>. Due to logistical complexities of the ongoing COVID-19 pandemic, it will be conducted virtually via HOA Messenger. The board will distribute a PowerPoint deck, then solicit discussion and questions through the HOA Messenger message thread.</p> <p><b>Back Flow Testing:</b> the City sends out riser room back flow testing requirements in January.</p> <p><b>Area Construction Updates:</b> Cleve will solicit updates on: the apartment development work on the lots on East Library north of Cotton Gin, development of the parks between Burnham and Oglethorpe, and the construction on the former Senior Center that is being repurposed into the Municipal Court. Mike Olive met with</p>

		the project manager of the apartment project about some limb damage on Gordon Street from a truck.  <b>2021 Goals:</b> Cleve tasked the Board to start planning our 2021 goals.
4.	Adjournment	The meeting adjourned at 8:00 pm.

Minutes approved 5/27/21, prepared from notes taken 12/3/20.

  
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David Rostcheck, HOA Board Secretary

