

Frisco Square HOA Meeting Minutes

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| Subject | Frisco Square HOA Meeting | Date | November 4, 2021 |
| Facilitator | David Rostcheck (President) | Time | 5:00 pm |
| Location | Virtual (via Zoom) | Scribe | Cathy Scarince (Secretary) |
| Attendees | David Rostcheck (President), Cleveland Antoine (VP), Janet Pollard (Treasurer), Sara Dunham (at-large), Cathy Scarince (Secretary) | | |
| Absent | None | | |

Key Points Discussed and Action Items

| No. | Topic | Action Items |
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| 1. | Call to Order | David called the meeting to order at 5:01 pm. |
| 2. | Old Business | <p>Painting of buildings: DR suggested that the paint schedule that is being put together to document all the paint colors in the neighborhood be approved by email since wasn't completed in time for the meeting. No one objected to this.</p> <p>11/4/21 – The Board discussed the paint schedule emailed to the Board members by DR on 11/3/21. CS asked that the riser room color on the 8200 block of Library St. be changed to Creamy White. DR motioned that the Board accept the paint schedule with this change. SD seconded. All approved.</p> <p>The paint schedule will be posted on the HOA website for use by residents who may want to do their own painting.</p> <p>The Board discussed when the riser rooms doors should be painted/repaired. JP stated that we don't have the money in the budget that we previously thought we would, so we should push this to next year.</p> <p>Rodent problem: There was a request for an item be added to the agenda for the next board meeting regarding the rodent problem the neighborhood has due to the construction going on in the area. A neighborhood-wide solution may be required.</p> |

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| 3. | New Business | <p>Fire protection: The Board discussed the recent fire protection system issues. 2 homes that were filled with antifreeze on March 31st are low again, but it isn't clear how this happened. It could be due to a leak or to some other cause. It is impossible to tell how much antifreeze solution needed to be added because the units must be completely emptied out and then refilled with a new solution. The cost of the antifreeze solution was also discussed because it is very expensive.</p> <p>JP will call Martin with Vetted and discuss costs with him to see if we can save money and to see if he understands why some units have lost pressure and needed to be refilled.</p> <p>DR will send a message to the residents about quarterly inspections of their fire protection systems and how to get them done.</p> <p>Repairs are needed at some of the riser rooms. The drywall needs to be patched at the 8408 Library riser room and 2 units (8408 Library and 6323 Burnham) need new heaters installed (the current ones don't turn on when they need to). The heaters are hard wired, so an electrician is needed.</p> <p>CS will find someone to make the drywall and heater repairs.</p> <p>Another riser room (by the downspout on Clarkson and Library) has exposed wires. These are irrigation wires, so this should be addressed by the landscaper.</p> <p>The sign has fallen off another riser room. The sign is leaning against the door. This can be repaired after we get the riser room doors painted next year.</p> <p>Landscape contract: The landscape contract expires in Nov./Dec. of this year. A new contract is needed to start services again in February 2022.</p> <p>CA will find the current landscapers contract and determine when it expires.</p> <p>DR will send a message to the landscape committee and have it send out a request for information to find some landscapers who have the ability to perform the tasks that are needed for the neighborhood.</p> <p>Planning: DR suggested the Board have a planning session to rank all the things we would like to get done in the future so we can identify what is most important and where we need to focus. SD and JP attended the recent Frisco Chamber of Commerce meeting that discussed how to do a reserve study. They said it was really useful and that the upcoming January 11 meeting will be about training for HOA Board members. SD suggested we always have a presence at the Chamber of Commerce meetings.</p> <p>Annual meeting: The Board agreed that a virtual meeting would be easiest at this point.</p> <p>DR will send the URL for the meeting to CS.</p> <p>CS will send out the invite to the community and will solicit questions in advance in order to give the Board time to research the answers.</p> |
| 4. | Adjournment | The meeting adjourned at 5:57 pm. |

Minutes approved 1/13/22, prepared from notes taken 11/4/21.


 Cathy Scarince, HOA Board Secretary

