

**Frisco Square Homeowners Association  
Architectural or Landscaper Request Form**

Please email completed form to: [boardfst@gmail.com](mailto:boardfst@gmail.com)

**Owner Name** \_\_\_\_\_

**Owner Address** \_\_\_\_\_

**Owner Telephone** \_\_\_\_\_

**Owner Email** \_\_\_\_\_

**Please indicate the Change Request Type: Architectural** \_\_\_ **Landscaper** \_\_\_

**GIVE A COMPLETE DESCRIPTION OF WHAT ARCHITECTURAL/LANDSCAPE ALTERATION YOU ARE REQUESTING THE COMMITTEE TO APPROVE.** Specify dimensions (including elevations), type of materials to be used, a sketch of the proposed design, colors (if applicable) and a plat of the property showing the change. Use additional sheets of paper and submit maps and/or plats as appropriate. Any landscaping or sprinklers that need moved, should be noted.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Date Submitted** \_\_\_\_\_ **Homeowner Signature** \_\_\_\_\_

**BOARD ACTION: The following action has been taken on your request:**

(Checked per Board Decision)

Approved as submitted\_\_\_\_ Approved with conditions\_\_\_\_ Denied\_\_\_\_  
Denied due to incomplete request\_\_\_\_

Reason for denial or conditional approval:

---

---

---

---

---

Date\_\_\_\_\_

HOA Board Members (2 Signatures Required):

---

**Notice: You have 90 days to begin the project and another 90 days from the start date to complete the project. Extensions can on be granted by the Board of Directors. You must notify the board immediately as soon as the project is done so that its completeness and compliance may be verified by board.**

**THIS FORM IS NOT COMPLETE WITHOUT ALL APPROPRIATE SIGNATURES**