

Frisco Square HOA Meeting Minutes

Subject	Frisco Square HOA Meeting	Date	December 8, 2022
Facilitator	David Rostcheck (President)	Time	6:00 pm
Location	Virtual (via Zoom)	Scribe	Cathy Scarince (Secretary)
Attendees	David Rostcheck (President), Janet Pollard (Treasurer), Cathy Scarince (Secretary), Sara Dunham (at-large)		
Absent	Cleveland Antoine (VP)		

Key Points Discussed and Action Items

No.	Topic	Action Items
	Call to Order	David called the meeting to order at 6:02 pm.
	Approval of Minutes	DR motioned to approve the November 10 regular board meeting minutes. CS seconded. All approved – motion passed.
Old Business		
1.	Landscaping	<p>The alley behind Short St. is still flooding – the city is trying to figure out how to turn the water off. DR is setting up a demo for robot mowing service some time in December. Nicole was not present for the meeting but sent an email update. This is a summary:</p> <p>1) The contract with Brightview has been cancelled per the 90 day required written notice. Contract expires 2/28/2023. Brightview does not do irrigation only services. Brightview is changing our Account Manager from Aaron to Byron Stegman. They would like to bid on being our vendor for next year.</p> <p>2) Jorge with Green Horizon is interested in bidding again.</p> <p>3) Cathy provided the name of new vendors Lakehill Lawn and C&B Landscaping. We will see if they're interested in bidding.</p> <p>The Board is hoping our new capital study can help with some of the big projects that are going to be required to elevate the landscaping as opposed to maintenance.</p>
2.	Financial	<p>Non-restricted balance is \$100,332, Restricted balance is \$87,000. This is the same as it was last month because the Board hasn't received November financials yet. \$6000 will be moved to Restricted at the end of the year from Non-restricted to cover some of the maintenance items that are coming up. The budget will be over but we aren't sure yet how much. The fall Vetted inspections will be covered by next year's budget since we moved the inspections from the spring to this fall.</p>
3.	Riser Rooms	<p>Riser room door replacement is all scheduled for end of January with painters scheduled the next week. CS needs to buy new signage and get 5 deadbolts re-keyed. 2 new fire sprinkler vendors have been interviewed. CS is looking for more so we can have 3 bids and potentially replace Vetted as our system vendor.</p>
4.	Elections	<p>The elections will follow the process outlined in the Bylaws, which says that elections will only vote in Directors, without specific positions. The Board will then decide who will fill each open position. CS will send out notices by email and HOA Messenger on Friday night to remind everyone of the upcoming election and to watch for the email. Ballots will go out on Saturday morning and elections will be open until Thursday night. David Campbell will send out postcards that will arrive in everyone's mailbox next week.</p>
New Business		

5.	Pet Waste Station	There was discussion about the need for another pet waste station in the grass area behind Short St. Someone would need to volunteer to empty it. Since it is the city's property, we may be able to get the city to provide the station. There are also no waste stations at the new park on the north side of the neighborhood. We will request a station for that park as well. This will put the responsibility of maintenance on the city.
	Adjournment	CS motioned to adjourn the meeting. DR seconded. All were in favor – motion passed. The meeting adjourned at 6:55 pm.

Minutes approved 1/12/23, prepared from notes taken 12/8/22.

Cathy Scarince, HOA Board Secretary

