

Frisco Square HOA Meeting Minutes

Subject	Frisco Square HOA Meeting	Date	April 14, 2022
Facilitator	David Rostcheck (President)	Time	6:00 pm
Location	Virtual (via Zoom)	Scribe	Cathy Scarince (Secretary)
Attendees	David Rostcheck (President), Cleveland Antoine (VP), Janet Pollard (Treasurer), Sara Dunham (at-large), Cathy Scarince (Secretary)		
Absent	None		

Key Points Discussed and Action Items

No.	Topic	Action Items
	Call to Order	David called the meeting to order at 6:01 pm.
	Approval of Minutes	DR motioned to approve the March 10 regular board meeting minutes. JP seconded. All approved – motion passed.
Old Business		
1.	Rental units violating CC&Rs	CS identified 4 units that are being leased out in violation of the CC&Rs. 3 were found online, 1 was discovered during conversation with a resident. No other units were identified in the neighborhood. CS sent the links to the units online to SD. SD will call the lawyers and ask for a letter to send to the unit owners and also ask what to do if we don't have proof (1 unit) that they are violating the rules. CA volunteered to send out correspondence every quarter to corporately owned properties that are leased to keep track of who is renting the properties.
2.	Unpaid HOA dues	The two units that had not paid HOA dues have now paid.
3.	Riser rooms	CS will contact Vetted to get clarification on the addresses of the backflow preventers that have not passed inspection and also get a breakdown of the invoice provided by Vetted for the repairs. CS will contact Nicole Rodgers to have her contact the landscaper to have them price out fixing the leak in the 8300 Library block (near the intersection with Clarkson) BFP irrigation box.
4.	Reserve study	It doesn't appear that reserve studies are required in Texas. The Board decided we do need to do one and to hire this out. CA will research companies that will do this.
New Business		
5.	Landscape sprinkler inspection	This has been completed by BrightView. Repairs are needed. It was decided by the Board to add Nicole Rodgers to the HOA app as a co-manager since she is managing the landscaping and may need to reply to resident questions that come through on the app. Nicole will talk to the landscapers about the city damage to the irrigation lines at the corner of Burnham and Moore. The sod has also died here now due to lack of irrigation. Does the city pay for this?
	Adjournment	SD motioned to adjourn the meeting. DR seconded. All were in favor – motion passed. The meeting adjourned at 7:15 pm.

Minutes approved 6/9/22, prepared from notes taken 4/14/22.


 Cathy Scarince, HOA Board Secretary

